

Memo

To: CRCDS Doctoral and Masters Students
From: Patty Keenahan
Date: October 19, 2018
Re: Electronic 1098-T Opt-In Notification

Dear Student,

We have partnered with Heartland ECSI, offering you the opportunity to receive your 1098-T Tuition Statement electronically this year. If you would like to receive your 1098-T form electronically, please give your consent by following the link provided below and following the step by step instructions.

1098-T Electronic Consent for Colgate Rochester Crozer Divinity School:
<http://www.ecsi.net/gateway/1098t-signup.html?school=AM>

The benefits to receiving electronic notification are:

- Online delivery provides access to the form 1098-T earlier than the traditional mailing process.
- Online delivery eliminates the chance that the 1098-T will get lost, misdirected or delayed during delivery, or misplaced once the student receives it.
- Signing up for online delivery is easy and secure.
- Students can receive their 1098-T form even while traveling or on assignment away from their home address.

To give consent to receive your 1098-T form electronically, click on the link below and follow the simple instructions to sign up!

- Visit <http://www.ecsi.net/gateway/1098t-signup.html?school=AM>
- Sign up for Electronic Statements by entering your Student ID (not SSN), Name, and Email Address (with the option to include an alternate email address). Heartland ECSI's website is a secure website and Heartland ECSI will not share your private information with anyone. This notification is strictly sent to gather your consent for receiving an electronic 1098-T Form.
- Check the box and click submit.

It's that easy!

If you have any questions, please visit <http://www.ecsi.net/taxinfo.html> for information regarding your tax documents and to obtain contact information for Heartland ECSI.